

ACADEMIC REFERENCE

Name of Applicant: _____ (Last, First, Middle)

I hereby waive my right to examine this confidential recommendation, knowing that this waiver is not required as a condition for admission.

I do not waive my right to examine this reference, but I authorize the person completing this form to provide a candid evaluation.

Date: _____ Signature of Applicant: _____

The above named individual is applying for admission to the EBTC M.Div program. You will note above whether or not the applicant has waived his right to examine this reference. In any case, the best interests of the school and of the prospective student will be served if you will provide a frank evaluation.

Please complete the form and mail it to the M.Div Admissions Office at your earliest convenience. Thank you for your cooperation.

EBTC Berlin
 An der Schillingbrücke 4
 10243 Berlin, Germany
 Phone: +49 (30) 60 988 61-0
 Fax: +49 (30) 60 988 61-19
 Email: master@ebtc-online.org
www.ebtc-online.org/Master

Please rate the applicant in the areas below by checking one rating that best describes him.

COOPERATION: Willingness to work with people in various capacities, loyalty.

Outstanding When convenient Indifferent Unwilling Not observed

STRESS: Ability to perform under pressure.

Well balanced Fairly well balanced Moody Unresponsive Not observed

INITIATIVE: Ability to see things to do; resourceful; eager.

Seeks additional tasks Willingly does more than expected
 Does assigned tasks Needs prodding

COMMON SENSE: Ability and foresight in decisions in everyday situations.

Sound decisions Fair deductions Poor results Lacks ability Not observed

RELIABILITY: Demonstrates dependability, willingness, and consistency.

Conscientious Usually reliable Erratic Unreliable Not observed

CHRISTIAN CHARACTER: Demonstrates maturity, vitality, and faithfulness.

Outstanding/mature Usually consistent Questionable at times
 Little/ no evidence Not observed

FINANCIAL RESPONSIBILITY: Conscientious regarding payment of debts and spending habits.

Meets obligations promptly	Usually meets obligations	Questionable at times
Little/ no evidence	Not observed	

COMMUNICATION SKILLS: Ability to present thoughts with logic and clarity.

Outstanding	Good	Has difficulty
Unable to talk clearly	Not observed	

LEADERSHIP: Ability to motivate and inspire others.

Consistently a leader	Usually a leader	Leads occasionally
Seldom/never leads	Not observed	

PERSONALITY: Conveys a good impression to others, includes mannerisms and appearance.

Well liked	Accepted	Tolerated
Rejected	Not observed	

WRITING: Conveys thoughts and ideas in a clear and organized manner.

Superior	Competent	Marginal	Not observed
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PERSEVERANCE: Ability to complete a course of action.

Superior	Competent	Marginal	Not observed
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1. How long have you known the applicant?

2. Are you related to the applicant?

3. In what course(s) have you had the applicant as a student?

4. Has the applicant caused any problem(s) in your classes or in your school?

5. Do you have any reason to doubt the applicant's personal integrity?

6. Please rank the applicant's academic ability:

Top 10%	Top 25%	Top 50%	Lower 50%
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7. Please rank the applicant's potential for graduate study:

Excellent	Good	Fair	Poor	Unsure
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8. Can you conscientiously recommend the applicant for admission to the TMAI M.Div program?

Enthusiastically	With confidence	With the following reservation:
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Your Name: _____ (Last, First, Middle)

Your Address: Street: _____

City: _____ Zip: _____ Country: _____

Your E-Mail: _____

Your Phone: _____

Name of your Institution: _____

Street: _____

City: _____ Zip: _____ Country: _____

Date: _____ **Signature:** _____